

May 2013



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1ST ANNUAL

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Air Cadet League of Canada  
Ontario Provincial Committee

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## Final Squadron Assessments Due!

A reminder that April 30, 2013 was the deadline for the final installment of your Squadron Assessment. Please submit to OPC office asap.

Thank you to those SSC's who have already done so. Your attention to this important timeline is appreciated.

## 2013 OPC Lottery Grand Prize Winner!

Congratulations to **Jasdeep Kaur** from Brampton Ontario. The winning ticket was sold by a cadet from 700 David Hornell VC Squadron in Etobicoke.

For the full lottery results, please check the homepage on our website: [www.aircadetleague.on.ca](http://www.aircadetleague.on.ca) or under *Current Events*.

## Bonus Book Orders Last call!

Orders for Bonus Books of 2014 Lottery Tickets will be accepted up until mid May. Please forward your order forms to *David Brown* at [david.brown@aircadetleague.on.ca](mailto:david.brown@aircadetleague.on.ca) **asap!**

## OPC WEBSITE

Feedback on the *NEW Website* continues to be positive! We are reaching new people throughout the province while still supporting our SSC's, League volunteers and squadron CO's.

A reminder that access to the **Portal** files for forms and resources is only for Registered and Screened League Volunteers, Squadron CO's and Detachment staff.

After registering on website, the system will send an email to confirm your status as a registered member and you can begin accessing all forms and documents.

**T3010 Form** now available on the website in the *forms folder* and the *finance folder*.

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## Air Cadet Service Medals

### **New OPC Order Form – Do Not Use National Form**

The OPC has revised its Order Form for Air Cadet Service Medals (a copy is attached to this issue of *Despatches*), to include orders for Bars and Rosettes, representing each additional year of service after initial Award of the Medal. The Bar is worn on the Medal ribbon, the Rosette is worn on the undress ribbon; we automatically provide a Rosette with each Bar ordered.

Please use the OPC Form – which does not require the Cadet's signature. It can be found on the web site at [www.aircadetleague.on.ca](http://www.aircadetleague.on.ca) > Files > Forms > ACSM Application Serving 1 Apr 2013-fill.pdf. If you are not yet registered on the new OPC web site, contact your PDO and they will email you a copy.

### **Delivery via CANPAR**

The quickest and easiest means for the OPC Office to fulfill your Squadron's request for Air Cadet Service Medals is via CANPAR courier. Orders are usually sent out the same day they are received, or the following day.

To send them via CANPAR, we require:

1. An address that is NOT a PO Box.
2. An email address (so you know it's coming).
3. A daytime telephone number (in case the courier is lost).
4. Let us know if you want a "No Signature Required" delivery (the courier will leave the package whether you are home or not).

### **Charges for Medals**

There is no charge to Squadrons for the initial Medals, Bars or Rosettes issued to serving Cadets, but a flat \$10 fee is levied for shipping and handling. Shipping & handling for single orders or from Retired Cadets will be priced to reflect actual costs.

The following charges will apply to items ordered as Replacements, for Miniatures, and on orders from Retired Cadets (HST and shipping & handling included):

|                   |          |                 |          |
|-------------------|----------|-----------------|----------|
| Full-size Meda    | \$ 28.75 | Miniature Medal | \$ 17.00 |
| Full-size Bar     | \$ 6.00  | Miniature Bar   | \$ 4.50  |
| Full-size Rosette | \$ 4.50  |                 |          |

Orders can be submitted via Canada Post, courier, fax (416.635.2789) or email ([david.brown@aircadetleague.on.ca](mailto:david.brown@aircadetleague.on.ca)). If you have any questions regarding eligibility, or Medals for retired Cadets, please contact David Brown, who is 'option 5' at either the general or toll-free number.

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## CSTC Grad Schedule

| CSTC/PROGRAM                             | GRAD DATE           | TIME                                |
|------------------------------------------|---------------------|-------------------------------------|
|                                          |                     |                                     |
| Blackdown-2 week                         | 19 July 2013        | 1000h                               |
| Blackdown-3 week<br>CSTC                 | 26 July 2013        | 1000h                               |
| TACSTC-3 week<br>(Trenton)               | 26 July 2013        | 0900h                               |
| Blackdown League<br>Day                  | <b>27 July 2013</b> | <b>0900h</b>                        |
| Blackdown-2 week                         | 02 Aug 2013         | 1000h                               |
| TACTSTC-2 week<br>(Trenton)              | 02 Aug 2013         | 0900h                               |
| CRGS-Glider<br>Mountainview              | 09 Aug 2013         | 1330h                               |
| Sunset Ceremony<br>Blackdown             | 09 Aug 2013         | 1800h                               |
| AO/AM<br>Canadore College                | 16 Aug 2013         | 1000h                               |
| Blackdown<br>final 3 week/6week          | 16 Aug 2013         | 1830h                               |
| TACSTC-2 week<br>Trenton                 | 16 Aug 2013         | 1830h                               |
| CRGS-Power<br>Hamilton                   | 16 Aug 2013         | 1330h                               |
| Connaught<br>CSTC                        | 16 Aug 2013         | 1000h                               |
| TACSTC<br>final 3 week/6 week<br>Trenton | 16 Aug 2013         | 0900h<br>*may<br>change to<br>1800h |

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## Registration & Screening

There is an updated [OPC Application Form – 2012 Master Package](#) for new volunteers available on the OPC Website.

**Reminder:** the *Police Records Check and Vulnerable Sector Screening* form (aka: PRC/VSS) is to be submitted to OPC **within 3 months** of completion by police services. If the registration and screening application is still in progress, **DO** send the PRC/VSS to OPC ahead of time and when the remaining documents are ready submit to OPC as soon as possible. This will confirm and secure the date of your VSS and begin the administration elements while we await final documents.

Please copy all documents prior to submitting to OPC for your records and to be able to review if you are contacted for further information.

A passport quality photo is a *head and shoulders* shot against a white or light coloured wall. The photo may be taken with a digital camera or a smart phone and submitted electronically to OPC.

A *complete* Registration and Screening Application consists of:

**New Volunteers:**

- Volunteer & Member Application Form
- Applicant Interview and Reference Check Form

**Renewing Volunteers:**

- Renewal Application Forms

**PLUS:**

- Volunteer Confidentiality, Code of Ethics and Non-Disclosure Agreement
- Police Records Check with Vulnerable Sector Screening (completed in the past 3 months)
- Passport Quality Photo
- **CATO 23-07 Annex A** – required for Civilian Volunteers (new and renewing), and any SSC Member who would like to assist the squadron staff with any cadet related activity.

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## The 1<sup>st</sup> Annual OPC Golf Tournament

Mark your calendar and plan to join us for the inaugural OPC Golf Tournament – **Monday September 16, 2013**. Stay tuned in the coming weeks for all details on our website, registration through our website, and tournament packages to be emailed to all OPC volunteers.

Sponsorship opportunities, full golf packages including lunch and dinner, celebrity appearances, and some of our Air Cadets will be front and centre in this exciting event to raise funds for the programs.

*Watch for the special rate and opportunity to be provided exclusively to SSC's and Squadrons to participate.*



**The Air Cadet  
Golf Tournament**  
*Keeping our Cadets flying!*

**Monday, September 16, 2013**  
**Deer Creek Golf Club, Ajax**  
*Rated #1 in GTA by public!*

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## Alfred Wong Memorial Scholarship

Once again, OPC is honoured to be able to administer the Alfred Wong Memorial Scholarship in honour of WO2 Alfred Wong of 351 Silver Star Squadron. Following the passing of Alfred in 2007, his family and friends established this scholarship for a worthy, dedicated and exceptional Air Cadet in Ontario who has shown an interest in music during their Cadet career or being pursued in post-secondary education.

As a reminder, the scholarship awards \$1200 to an Air Cadet under one of the following eligibility criteria:

1. *Is enrolling in a post-secondary program with some focus on music.*
- OR**
2. *Is enrolling in a post-secondary program and has participated in an Air Cadet Band program for at least 3 years total, not requiring being consecutive.*



WO2 Alfred Wong

The full application package is included in the eblast with this edition of Despatches. Members can also find it on the OPC Website portal (*Honours and Awards folder*), or contact the OPC office.

Deadline every year is August 31 and applications should be submitted to David Brown ([david.brown@aircadetleague.on.ca](mailto:david.brown@aircadetleague.on.ca))

## AGM DATES

Save **October 25-26-27 2013** on your calendars for the **OPC Annual General Meeting**. More details will follow in upcoming issues of *Despatches from 4900* and on the website.

## OPC STAFF CONTACTS

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